

**Minutes of the Meeting of Hempstead Parish Council held on
Monday 24th August 2020 at 6pm outside Hempstead Village Hall**

Present: Paul Sanders (Chairman)
Yvette Gibson
Jack Parfitt
Glynis Williamson, Parish Clerk

Also present: None.

1. Apologies for Absence and Declarations of Interest

Apologies for absence were received from Charlie Mack, William Mack, Robin West and Charles Inglis or declarations of interest.

2. Minutes of the meeting held on 2nd March 2020

The minutes of the meeting were deferred until the next meeting.

3. Matters Arising from the Minutes

a) None as the minutes were not approved.

4. Public Forum

None.

5. Planning

No applications since the last meeting.

6. Highways

None.

7. Finance

a) Annual Accounts

The annual accounts were **agreed**.

b) Certificate of Exemption

The certificate of Exemption was **agreed** as the Council had not exceed £25,000 of income or expenditure.

c) Annual Governance Statement

The annual governance statement was **agreed**.

d) Annual Accounting Statement

The annual accounting statement was **agreed**.

e) Payments

It was **agreed** to pay the following:-

G Williamson	Salary April – September 2020	£240.00
HMRC	PAYE April – September 2020	£60.00
BHIB Insurance	Insurance	£292.05
RoSPA	Play Area Inspection	£82.20
Norfolk ALC	Subscription	£118.57

f) Delegation of Authorisation of Payments

It was **agreed** to delegate authorisation of payments to the Chairman and Vice Chairman while face to face meetings were not possible.

8. Other Matters

a) Playing Field Goal Posts

The goal post had been removed from the playing field.

b) Telephone Kiosk Maintenance

No update.

c) Defibrillator

No further update since the last meeting.

9. Correspondence

- Police cluster newsletter
- Norfolk PTS training
- Road tree inspections
- Invitation to bid for 50/50 Parish Partnership
- PKF Littlejohn auditor

10. Matters raised by Parishioners or Members of the Public

11. Dates of Next Meeting

To be confirmed.

CHAIRMAN